



School of Zoology Post Graduate Travel Grant

Name of Applicant:.....

Date..... * Please note, Applications must be received at least 30 days before booking travel

Name of supervisor:.....

Candidature start date:.....

Expected completion date:.....

Please provide details of your proposed travel itinerary

Date of departure:.....

Date of Conference:.....

Date of return:.....

** Please refer to the University website for details of ATO rulings of eligible business versus private travel)

*** Please note that all overseas travel must be approved by the Dean of Science

Details of costing

Airfares:

(please attach quotes from STA, RACT or AMEX)

Conference registration:

(travel grants can only be awarded if registration has been accepted)

Accommodation:

(please provide details)

Incidentals:

(estimate costs of meals and incidental travel)

Total

Detail breakdown of how costs will be met:.....

Travel Grants (if you have applied for no others, why not?)

(not including School of Zoology Post Graduate Travel Grant)

Research Grants awarded to yourself

Supervisor accounts

Personal

 **Attach** letter of support from primary supervisor – with agreement on levels of support

Details of conference:

Name of conference:

Date of conference:

Location of conference:

Relevance of conference:

(in one paragraph, please indicate how this conference is relevant to your PhD/Masters and why this particular conference was chosen)

Has your abstract been accepted? Yes/No

(if no, indicate expected acceptance date, grants can only be awarded if presenting)


 **Attach abstract, including full author list and affiliations as separate page**

Conference travel should be regarded as the first step in scientific presentation, please provide details of where the associated MS will be submitted:

1st choice: (reason for choice and impact factor of journal)

2nd choice: (reason for choice and impact factor of journal)

3rd choice: (reason for choice and impact factor of journal)

 **Attach draft MS – must be ~90% complete**

All talks (or posters) must be presented to the School of zoology before leaving, please indicate how and when this will be achieved:

Please provide details of progress of PhD/Masters (1 paragraph) and any publications and conference presentations thus far: